

SEND Department Transition Process

First School

- Full time Transition Lead working engages with all incoming students.
- SENDCo attends EHCP reviews in transition year.
- Weekly sessions for students with Transition Lead from February half term.
- Weekly display board in first schools, introducing staff.
- Comprehensive handover between SENDCos including Pen Portraits.
- Weekly email from Transition Lead to parents from the Summer term.
- Social story to prepare for transfer day.
- Online video available, touring the school and introducing routines.
- Extra visits to St Osmund's including tours and exposure to busier times such as lesson change overs.
- Invitation to meet with the tutor and familiarisation with the setting prior to the start of term.
- Y5 only on the first day of term.
- Comic about the first day and treat bag given to all students.



St Osmund's CE Middle School SEND Department



Secondary School

- Key children will have worked with the in house transition lead.
- SENDCo attends EHCP reviews in transition year.
- From February half term, key children attend transition groups.
- Groups make extra visits to THS before transfer day.
- Comprehensive hand over of information between SENDCos, including Learning Passports.
- Y9 only for the first day at THS